# Meeting Summary Report
# ICSD Meeting

Attendees: Norina Columbaro, Sherard Jones, Carol Martsolf, Sandy Schwarz, Ralph Monroe, Ena Primous, Maja Hukic, Barbara Primm, Laverne Deckert, Yeisan Matthew

Date: 5/18/2022

Time: 1hr

Location: Zoom (Get approval from everyone before we record)

| Agenda Item | Notes/Updates | Action Items |
|---|---|---|
| **Welcome & Recap** | Norina call to order at 1:01 CST<br><br>Roll Call<br><br>Agenda was approved | |
| **CET Standards Development Committee** | Sherard revealed the full roster of the CET Standards Development Committee.<br><br>- Sherard went over CET Standards Development Committee responsibilities as it pertains to the Council.<br>- Also went over the estimated duration and frequency of time commitment<br><br>Onboarding meeting are established. Scheduling SDC kick-off meeting the week of the 23$^{rd}$ and 30$^{th}$<br><br>- Draft Sub-committee develops Working Draft<br><br>Also went over where we are at in the project timeline<br><br>Question was asked if Council members can attend the CET meeting<br><br>- Council members can attend, as optional participants<br><br>Question was asked if the Council would be testing the draft that the CET comes up with<br><br>- The Council will give feedback on the draft that the SDC comes up with.<br>- Comments from the council will then be logged and sent back to the SDC.<br><br>Question was asked if the actual quality will be tested out<br><br>- This is something that will need to be figured out down the line. | |
| **IACET Conference** | The Council meeting will be held on Monday 9/12. Scheduled an all day meeting<br>Council members will be asked to fly in on Sunday. IACET will cover your flight and your stay for Sunday and Monday night including per diem.<br>Staying past Tuesday, you will have to register for the Conference and cover ongoing expenses<br>Official info will be forwarded in the upcoming weeks. | |

| **Next Meeting** | Scheduled June 15<sup>th</sup> @ 1pm CST | |
|---|---|---|
| | - Review CE-T SDC activity | |
| | - Discuss Online Digital Badging Program | |
| | - - Get access to council for Guidance Docs (Sherard) | |

| **Next Meeting** | Scheduled June 15th @ 1pm CST | |
|---|---|---|
| | - Review CE-T SDC activity | |
| | - Discuss Online Digital Badging Program | |
| | - - Get access to council for Guidance Docs (Sherard) | |